



ST. BERNADETTE SCHOOL

266 Main Street, Northborough, Massachusetts 01532

Tel: 508-351-9905 / Fax: 508-351-2941

www.stb-school.org

Procedures for Sending Parents

1. Locate SEVP-certified schools
2. Apply to school in accordance with procedures outlined
3. You must pay the SEVIS I-901 fee prior to applying for a student visa
 - Receipt can be printed in paying online (<http://www.fmjfee.com>) with a credit card (please allow 3 days for the payment to be recorded by the DOS database)
 - Receipt issued by Western Union when using the Western Union quick pay option to remit payment
 - The Form I-797 receipt
4. Once all application/registration requirements are completed and submitted (as outlined in the St. Bernadette Procedure for Issuing an I-20)
5. Student must apply for an F-1 visa at your local U.S. consulate or embassy. Please refer to <http://usembassy.state.gov/> for information on how to apply and how to make an interview appointment. A student must bring several items to the interview;
 - A signed Form I-20 issued by the school the student plans to attend
 - A completed application Form DS-160
 - A passport valid for at least six months after the proposed date of entry into the United States
 - Two identical 2"x2" color photographs
 - A fee receipt to show payment of the visa application fee, a visa issuance fee if applicable and a separated SEVIS I-901 fee receipt
 - Transcripts from previous institutions attended
 - Scores from standardized test
 - Financial evidence showing that the prospective student or sponsor has sufficient funds to cover tuition and living expenses during the period of intended study.